

Promotional Items Preferred Suppliers

USF Purchasing has established a preferred vendor list for the purchase of promotional items such as shirts, pens, bags, mugs/tumblers, totes, sunglasses, & hats etc.

- Please remember you must submit a quote from the preferred vendor you wish to use when you submit your requests along with the artwork and the Purchase Request Form. This quote cannot be from the vendor's website, as each preferred vendor has agreed to give USF special discounted pricing which can only be obtained through direct contact requesting the "USF discount."
- **Please be reminded that you may never place orders intended to be paid with A&S Fees prior to our written consent.**
- Each A&S Funded organization is limited to \$1,500 in combined spending on promotional items for the fiscal year.

LIST OF PREFERRED PROMOTIONAL VENDORS

<u>BIENALI PROMOTIONS, LLC</u> <u>Lauri Zessar</u> , President Ph: 847-651-1861	<u>CCS MARKETING</u> <u>Chris Lawson</u> , VP Sales & Marketing Ph: 813-881-1997
<u>INTERNATIONAL PROMOTIONAL IDEAS</u> <u>Jack Rosenfeld</u> , President Ph: 847-439-6700	<u>SOFLO UNLIMITED</u> <u>Heather Holmes</u> , Account Manager Ph: 754-802-4217
<u>JUDITH NORIEGA INC.</u> <u>Judith Noriega</u> , Owner Ph: 813-872-8282	<u>RAD WEAR</u> <u>Amanda Bass</u> , Sr. Account Manager Ph: 352-727-4498
<u>DOHENY PROMO</u> Kevin Doheny, Owner Ph: 214-205-2652	

All promotional items must be purchased through any of these 7 vendors with few exceptions, including:

1. Significantly lower price can be obtained through another vendor: If you have gotten estimates from at least one of the preferred vendors, but can purchase the items from another vendor for a significantly lesser amount, you can request an exception.
2. If these providers cannot provide quotes for the items desired or in the timeframe needed, then you can request an exception with supporting document showing that you had commenced the process in a timely manner and you had contacted all the preferred vendors.